

# Agenda

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## Scrutiny Committee

Date: **Monday 23 June 2014**

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Time: **6.00 pm**

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Place: **St Aldate's Room, Town Hall**

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For any further information please contact:

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# Scrutiny Committee

## Membership

### Chair

**Councillor Farida Anwar**  
**Councillor Mohammed Altaf-Khan**  
**Councillor Van Coulter**  
**Councillor Roy Darke**  
**Councillor James Fry**  
**Councillor Thomas Hayes**  
**Councillor Sam Hollick**  
**Councillor Ben Lloyd-Shogbesan**  
**Councillor Gill Sanders**  
**Councillor Craig Simmons**  
**Councillor Val Smith**  
**Councillor Louise Upton**

**The quorum for this Committee is four, substitutes are permitted.**

### **HOW TO OBTAIN AGENDA**

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# AGENDA

## PART ONE PUBLIC BUSINESS

Pages

### 1 ELECTION OF CHAIR FOR THE COUNCIL YEAR 2014/2015

The Committee is asked to elect a Chair for the Council Year 2014/2015.

The Chair must be a Scrutiny Councillor from one of the Opposition Political Groups.

### 2 ELECTION OF VICE CHAIR FOR THE COUNCIL YEAR 2014/2015

The committee is asked to elect a Vice-Chair for the Council Year 2013/2014.

The Vice-Chair must be a Scrutiny Councillor and can be from any political Group.

### 3 APOLOGIES FOR ABSENCE

### 4 DECLARATIONS OF INTEREST

Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance on this is set out at the end of these agenda pages.

### 5 SCRUTINY WORKING ARRANGEMENTS AND PREPARATION FOR THE 2014/2015 WORK PROGRAMME

9 - 14

Contact Officer: Pat Jones, Committee and Member Services Manager

Tel: 01865 252191

Email: [phjones@oxford.gov.uk](mailto:phjones@oxford.gov.uk)

Background Information
The Scrutiny Committee operates within a work programme and this new Committee needs to start the process of setting this for the coming year.
Committee will not be able to set the full programme at this meeting.
Why is it on the agenda?
The Committee needs to go through a number of steps to set the work programme. These are: <ul style="list-style-type: none"><li>• Agree any carried forward items</li><li>• Agree any new additions and priorities</li></ul>

- Set any Panels and Standing Panels and allocate councillors to them.

**Carried forward proposals are attached; Committee is asked if it wishes to include these in outline.**

As usual all members of Council have been asked if they wish to propose items or issues for review by scrutiny. These are not available on this agenda because of the later date of the election but will be proposed at the next meeting.

The setting of Panels and Standing Panels is at the end of the process but because of timings this meeting needs to agree which Standing Panels it wishes to set and the membership. Previously these have been:

- Finance Panel
- Housing Panel

**Committee is asked if it wishes to reappoint these or change the focus.**

The protocol agreed in June 2013 for general working arrangements is attached. **The Committee is asked to consider these and endorse or propose changes.**

Who has been invited to comment?

The Committee and Member Services Manager will item and support the Committee in its decision making.

## 6 FORWARD PLAN

15 - 24

Contact Officer: Pat Jones, Committee and Member Services Manager  
Officer, Tel: 01865 252191  
Email: [phjones@oxford.gov.uk](mailto:phjones@oxford.gov.uk)

The latest version of the Forward Plan is attached to allow the Scrutiny Committee to decide if it wishes to pre-scrutinise any of the items.

## 7 FUSION LIFESTYLE - CONTRACT PERFORMANCE 2013/2014

25 - 52

Contact Officer: Ian Brook, Head of Leisure, Parks and Communities  
Tel 01865 252705, [ibrook@oxford.gov.uk](mailto:ibrook@oxford.gov.uk)

Background Information

Committee has asked to consider performance against the standards and targets set with in the Fusion Lifestyle Contract.

Why is it on the agenda?

The report for the year 2013/2014 is attached. At the last

consideration of this members asked in particular to consider Leisure Centre usage and the engagement in all leisure activities across the City with a particular focus on improved engagement of residents from our most deprived wards.
Who has been invited to comment?
Ian Brook, Head of Leisure, Parks and Communities

**8 END OF YEAR INTEGRATED REPORT 2013/2014**

53 - 110

Contact Officers: Nigel Kennedy, Head of Finance  
 Tel 01865 252708, [nkennedy@oxford.gov.uk](mailto:nkennedy@oxford.gov.uk)

Jane Lubbock, Head of Business Improvement and Technology  
 Tele: 01865 252218, [jlubbock@oxford.gov.uk](mailto:jlubbock@oxford.gov.uk)

Background Information
<p>Last year the committee decided to separate the scrutiny of finance and performance;</p> <ul style="list-style-type: none"> <li>• Finance to the Finance Panel.</li> <li>• Performance split between the Committee and Panels within a set of indicators agreed by Scrutiny Councillors.</li> </ul> <p>This worked well</p>
Why is it on the agenda?
<p>This report outlines the integrated position for Finance and Performance for the end of the year 2013/2014. The timing of this report means that it has to be brought to this committee to give an opportunity for scrutiny.</p> <p>This report will be considered at the city executive board on the 3rd. July.</p>
Who has been invited to comment?
<p>Nigel Kennedy, Head of Finance          Jane Lubbock, Head of Business Improvement and Technology</p>

**9 COMMUNITY ENGAGEMENT PLAN 2014/2017 - ADOPTION OF THE PLAN**

111 - 200

Contact Officers: Peter McQuitty, Head of Policy, Culture and Communications  
 Tel 01865 252780, [pmcquitty@oxford.gov.uk](mailto:pmcquitty@oxford.gov.uk)

Background Information
This strategy was considered by the Scrutiny Committee during its consultation period.
Why is it on the agenda?
<p>The Committee made a number of recommendations which were agreed by the City Executive Board and asked to see the final strategy before agreement.</p> <p>The recommendations made by the Scrutiny Committee are attached alongside the strategy report.</p> <p>This item will be considered by the City Executive Board on the 3rd. July.</p>
Who has been invited to comment?
Peter McQuitty, Head of Policy, Culture and Communications

## 10 MINUTES

201 - 206

Minutes from 6 May 2014

**Recommendation:** That the minutes of the meeting held on 6 May 2014 be APPROVED as a true and accurate record.

## 11 MATTERS EXEMPT FROM PUBLICATION

If the Committee wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Committee to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

The Committee may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **MATTERS EXEMPT FROM PUBLICATION**

### **PART TWO** **MATTERS EXEMPT FROM PUBLICATION**

#### **12 APPENDIX 1\_ FUSION PERFORMANCE REPORT 2013/14**

207 - 208

This paper contains one not for publication appendix to the report agenda item 7.

It contains financial information of the business involved.

The public interest in maintaining the exemption from publication is in order not to compromise commercially sensitive information under paragraph (s) 3 of part 1 of schedule 12a of the Local Government Act 1972.

#### **13 DATES OF FUTURE MEETINGS**

The following dates have been agreed:-

2 September 2014  
7 October 2014  
11 November 2014  
9 December 2014  
20 January 2015  
3 February 2015  
3 March 2015  
24 March 2015

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.